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GENERAL PLANT MAINTENANCE REPORT

PLANT	DATE			WEEK ENDING				
MAINTENANCE ITEM	SUN	MON	TUE	WED	THU	FRI	SAT	REMARKS OR REPAIRS MADE
DAILY								
Inspect oil, filter on air compressor, drain tank, manifolds, and water traps								
2. Inspect and fill all oilers on plant								
Inspect all air cylinders Inspect tension on all V-drive belts		_						
Inspect conveyor belts for alignments and excessive wear								
Perform housekeeping duties, such as cleaning up dust and debris								
WEEKLY								
Lubricate all bearings (ONE PUMP ONLY) included are head and tail pulleys on all conveyors, head and tail bearing on cement feeder screws, wheel bearing supports on								
turn head, etc. 2. Replace or blow clean air filters on air								
compressor and aeration blowers 3. Inspect and tighten all bolts and					-			
bearings, set screws 4. Inspect and/or adjust all belt wipers								
Lubricate packing at the bottom and top ends of the cement feeder screws with oil								and the large ha
6. Inspect all bags in cement bag filters								
MONTHLY								
Inspect oil level in all gear reducers Adjust skirtboard as needed								
Adjust and tighten conveyor belts as needed								
Change oil in air compressor								
SEMIANNUALLY								
Change oil in all conveyor gear reducers								
Remove bags in cement bag filters and blow clean								
Tighten or replace all V-belts as needed						×		
Inspect scale and water meter accuracy								
Inspect hanger bearings in feeder screws and replace as needed								
Inspect and acidify boiler								
Inspect and/or replace bin aeration pads								